

**Summary of Proceedings at the
Regular Meeting of the Board of Trustees
October 18, 2016
5:00 p.m.
North Hudson Campus
4800 Kennedy Boulevard, Union City, New Jersey**

Trustees present were: Kevin Callahan; Karen A. Fahrenholz (Secretary/Treasurer); Dr. Glen Gabert (ex officio); Joanne Kosakowski; Bakari Gerald Lee, (Vice Chair); Jeanette Peña; Harold Stahl; Monica Tone.

Trustees not present were: Ingrid Rose Cooper (Student Alumni Representative); Roberta Kenny; William Netchert (Chairman); Adrienne Sires

Awards, Recognitions and Special Reports:

1. President Gabert congratulated Trustee Lee on his appointment as Chair of ACCT. Trustee Lee thanked President Gabert and Chairman Netchert for their leadership and support. He also thanked County officials for resolutions presented at the ACCT reception in New Orleans.
2. President Gabert gave the following dates for upcoming events:
 - October 27 – West Hudson Scholarship Committee Taste of Fall Dinner, Culinary Conference Center
 - October 29th – Open House, Library Building, Journal Square Campus
 - November 17 – Open House, North Hudson Campus
 - December 1st – Foundation Gala – Culinary Conference Center
 - December 8th – Hudson County Chamber Legends Ball, Liberty House Restaurant, Jersey City

The trustees **approved the minutes** of the Regular Meeting of September 18, 2016.

The following actions were taken concerning **fiscal, administrative, lease and capital recommendations** brought forward by the Administration and endorsed by the Finance Committee:

1. The resolution Rejecting Bids for Elevator Maintenance Services Contract was approved.
2. The award for a Construction Manager was awarded to MAST Construction Services, Inc. of Little Falls, New Jersey, from December 1, 2016 to November 30, 2017 at a cost not to exceed \$403,524.00.
3. The award of Estate Counsel Services for FY 2017 was awarded to John Curley of Jersey City, New Jersey.
4. The award to Install Hardware Equipment at 162 Sip Avenue, 2nd floor, was awarded to Johnston Communications of North Arlington, New Jersey, at a cost not to exceed \$38,000.00.
5. The award to Install Hardware Equipment at 162 Sip Avenue, 2nd floor, was awarded to Johnston Communications of North Arlington, New Jersey, at a cost not to exceed \$21,050.00.
6. The award to Install Hardware Equipment at 4800 Kennedy Boulevard was awarded to Johnston Communications of North Arlington, New Jersey, at a cost not to exceed \$34,831.00.
7. The award to Install 3 Sharp 70" TV Displays at 4800 Kennedy Blvd, North Hudson Campus, was awarded to Sharp Electronics of Mahwah, New Jersey, at a total cost not to exceed \$24,185.00.
8. The Second One-year Contract Renewal for FLIK Hospitality Group was approved.
9. The Renewal for One-year of the Blackboard Learning Essentials Bundle was awarded to Blackboard, Inc. of Washington, DC, at a total cost not to exceed \$133,213.00.
10. The Renewal for One-year of the Blackboard Help Desk and Student Password Reset Service was awarded to Blackboard, Inc. of Washington, DC, at a total cost not to exceed \$61,580.00.

11. The purchase of Integrated Library System (ILS) Vendor for the Library for FY 2017 to FY 2019 was awarded to ByWater Solutions of Santa Barbara, California, at a total cost not to exceed \$24,300.00.
12. The award of Service of Hudson County Sheriff Department for FY 2017 was awarded to the Hudson County Sheriff Department of Jersey City, New Jersey, at a total cost not to exceed \$25,000.00.
13. The award of a Subscription Service for the Library for FY 2017 was awarded to EBSCO Information Services of Tenafly, New Jersey, at a total cost not to exceed \$26,139.00.
14. The Affiliation Agreement between St. Ann's Home (198 Old Bergen Road, New Jersey 07305) and HCCC for the Certified Nurse Aide Program was approved.
15. The Affiliation Agreement between North Hudson Community Action Corporation (714 West 14th Street, Union City, New Jersey) and HCCC for the Practical Nursing Program was approved.
16. The new Dell Computers and equipment for upgrade to G102 computer lab was awarded to Dell of Round Rock, Texas, at a cost not to exceed \$32,854.00.
17. The award of Services from Tyco SimplexGrinnell for FY 2017 was awarded to Tyco Simplex Grinnell of Rockaway, New Jersey, at a cost not to exceed \$36,164.00.

The following actions were taken regarding **personnel recommendations** brought forward by the Administration and endorsed by the Personnel Committee:

1. The following resignations of: Health Professions Coordinator; Admissions Recruiters (2); Director of EOF; Secretary, Social Sciences; Director of Student Accounts; Counselor; Dean of College Libraries were approved.
2. Staff were appointed to the following full-time positions: Lead Electrician; Director of Admissions; Counselors (2); Accountant.
3. Staff were appointed to the following temporary full-time assignments: Secretary; Admissions Recruiter.
4. Staff were appointed to the following Temporary Full-Time Faculty Assignments: Instructor, English; Instructor, CBI.
5. Appointment of Additional New & Continuing Part-time Hires: October 18, 2016 – December 31, 2016.

6. Appointment of Additional New Hire Adjuncts Fall 2016.

The **meeting was adjourned** at 5:15 p.m.

The minutes of the Board of Trustees Meeting, upon approval, are available in the College Library, the President's Office and on the College website.