

*Office of the President  
70 Sip Avenue  
Jersey City, New Jersey*



Summary of Proceedings at the  
Reorganization Meeting and Regular Meeting of the  
Board of Trustees  
November 25, 2014  
5:00 p.m.  
Mary T. Norton Room, 70 Sip Avenue  
Jersey City, New Jersey

**Trustees present were:** Kevin Callahan, Karen A. Fahrenholz; Dr. Glen Gabert (ex officio); Roberta Kenny; Joanne Kosakowski; Bakari Gerald Lee; William Netchert; Harold Stahl

**Trustees not present were:** Jeanette Peña; Adrienne Sires

**Annual reorganization meeting call to order:** The annual reorganization meeting was called to order by William Netchert at 5:00 p.m.

The following **trustees were then elected as board officers** for the term extending through November, 2015: William Netchert, Chairman; Bakari Gerald Lee, Vice Chair; and Karen Fahrenholz, Secretary/Treasurer.

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Chairman Netchert announced the appointments to the following trustees committees.

**MEMBERS OF STANDING COMMITTEES AND AD HOC COMMITTEES OF THE BOARD OF TRUSTEES FOR 2015.**

<p><b>STANDING COMMITTEES:</b></p> <p><b><u>EXECUTIVE COMMITTEE</u></b> William Netchert (Chair) Bakari Lee (Vice Chair) Karen Fahrenholz (Secretary &amp; Treasurer)</p> <p><b><u>ACADEMIC &amp; STUDENT AFFAIRS COMMITTEE</u></b> Karen Fahrenholz (Chair) Roberta Kenny Jeannette Peña Adrienne Sires</p> <p><b><u>CAPITAL PROJECTS ADVISORY COMMITTEE</u></b> William J. Netchert (co-Chair) Adrienne Sires (co-Chair) Bakari Gerard Lee Harold Stahl</p> <p><b><u>FINANCE COMMITTEE</u></b> Bakari Lee, (Chair) Kevin Callahan</p>	<p><b><u>PERSONNEL</u></b> Joanne Kosakowski (Chair) Kevin Callahan Karen Fahrenholz Harold Stahl</p> <p><b><u>COLLEGE COMMENCEMENT COMMITTEE</u></b> Bakari Lee, Trustee Liaison to College Committee</p> <p><b><u>FOUNDATION LIAISON</u></b> Karen Fahrenholz</p> <p><b>AD HOC Committees will be formed as needed.</b></p>
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The board then approved its regular meeting schedule through November, 2015. Meetings were set for January 20, February 17, March 10, April 14, May 12, June 9, August 11, September 15, October 13, and November 24.

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The reorganization meeting was then adjourned and the trustees immediately reconvened to conduct its **regular monthly business meeting**.

### **Comments from the Public:**

Jose Victor Delgado, Security Officer, thanked the College Administration on behalf of the security staff for receiving their health care benefits. He also commented on the discrepancy between the regular hours being paid for security officers at Journal Square and North Hudson Center campuses. Chairman Netchert advised Mr. Ricardo to contact the Administration directly with any concerns in the future.

### **Awards, Recognitions and Special Reports:**

Dr. Gabert commended on the following:

- An appreciation dinner for Foundation members and donors will be held on December 10<sup>th</sup> at 6pm.
- Middle States Association has extended the College's accreditation without restrictions through 2018 for 5 years.
- The Administration is in the process of forming a Cultural Affairs Task Force.
- NJCCC honored Trustee Lee at its November meeting for his three years of service as Chairman of its Board of Directors.
- The President also commented on the retirement of Professor Elaine Foster and her years of distinguished service.

The trustees **approved the minutes** of October 14, 2013.

The following actions were taken concerning **fiscal, administrative, lease and capital recommendations** brought forward by the Administration and endorsed by the Finance Committee:

- The purchase of 30 Toshiba laptops was awarded to Toshiba Direct, of Chicago, IL, at a cost not to exceed \$38,520.00.
- The contract for general counsel legal services was awarded to Scarinci Hollenbeck, LLC of Lyndhurst, NJ from November 1, 2014 and end on October 31, 2015.

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- The contract for real estate counsel legal services for the College was awarded to John Curley, LLC of Jersey City, NJ from November 1, 2014 and end on October 31, 2015.
- The Board approved a sponsorship for the Annual Holiday Foundation Extravaganza, December 4, 2014 at a cost not to exceed \$26,000.00.
- The contract extension with Blackboard Incorporated of Washington, D.C. was approved for October 1, 2014 through September 30, 2015 at a total cost not to exceed \$202,472.00.
- Ordinance No. 720-12-2013 adopted by the County of Hudson was approved.
- A resolution adopting retroactive pay to contracted security personnel to comply with County Ordinance 720-12-2013 was approved.

The following actions were taken regarding **personnel recommendations** brought forward by the Administration and endorsed by the Personnel Committee:

- The retirement of a Professor of English was accepted.
- The resignations of a Dean of Non-Traditional Programs; Associate Dean of Research & Planning; EOF Counselor; and a Secretary, Social Sciences were accepted.
- Staff were appointed to the following full-time job titles: Associate Dean of Social Sciences; College Lecturer (2); Admission Recruiter; Secretary, Center for Online Learning
- The appointment of additional new and continuing part-time hires for FY15 was approved.

The following actions were taken concerning **academic and student affairs**:

- The termination of Associate of Applied Science Degree Program in Health Information Technology was approved.
- The new degree option Infant/Toddler Education, was approved for the existing AA Liberal Arts Program.

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The following actions were taken concerning ***new business***:

- The President was authorized to negotiate and execute agreements transitioning the CarePoint Hospital Schools of Nursing and Radiography to Hudson County Community College.
- A declaration of intent was approved committing the College to develop expanded partnerships in Allied Health with Saint Peter's University which would include simultaneous admissions and shared resources.
- The College Focus Goals for 2015 were approved.
- The Middle States Commission on Higher Education Action Notification of Accreditation Status was accepted.
- The award for Architectural/Engineering Firm for the Follett Bookstore relocation project at 162 Sip Avenue was awarded to Rubino Architects of Wayne, NJ at a cost of \$115,000.00.
- The award for Architectural/Engineering Firm for the Construction of the Carepoint Nursing Program in the Cundari Building was awarded to Di Cara Rubino Architects of Wayne, NJ at a cost of \$185,000.00.
- The President's contract was extended through 2017.

The **meeting was adjourned** at 5:40 p.m.

*The minutes of the Board of Trustees, upon approval, are available in the College Library, the President's Office and on the College website.*