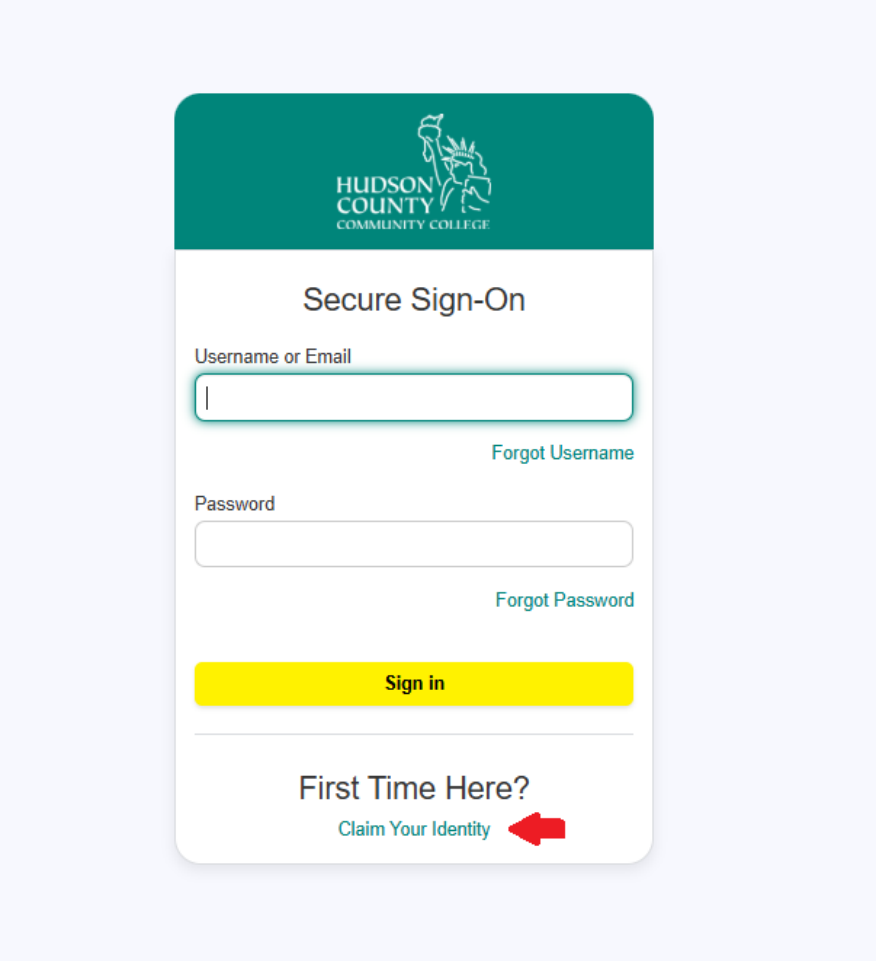
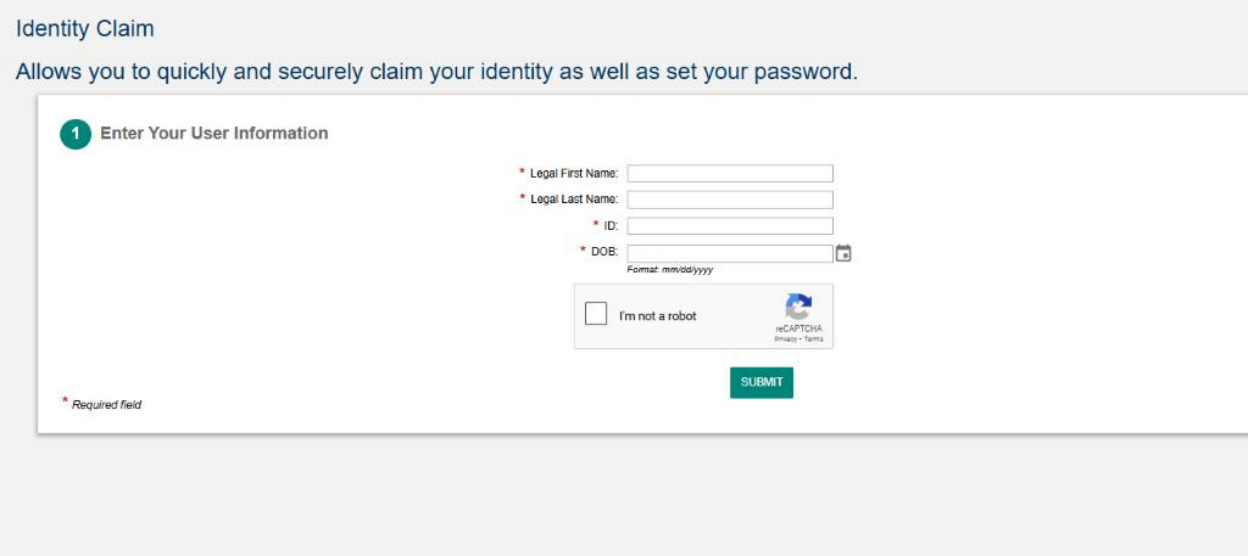
Claim your Identity Guide

1. Open a web browser and type in: https://myaccess.hccc.edu/

2. Navigate to the bottom of the login screen and select “Claim Your Identity”



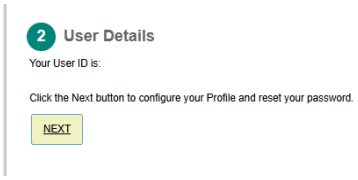
3. You'll be redirected to a page where you can enter your information. Note: Be sure to enter your Date of Birth (D.O.B.) in the exact format shown: MM/DD/YYYY



4. Click "Submit"

5. "Click Accept" on the Acceptable Use Policy

6. Click "Next". Note: The **"**User Details**"** shown here include your **username and login credentials**, which you will use to sign in.



7. Set your recovery email and phone number. These will be used to verify your identity if you ever forget your password or need to recover your account. Also, please add a security answer. IT will ask for this answer to verify your identity for account recovery purposes.

8. Please create a new password that meets all the required criteria. As you type, the indicators on the right will help you — red “X” marks will turn green once each requirement is successfully met. Then click “Submit”