

1. <https://myhub.org/>
2. If you have not created the National Student Clearinghouse, click on "CREATE ACCOUNT".
Returning students click "LOGIN".



[LOGIN](#) | [CREATE ACCOUNT](#)



3. It will take you to this screen. Select “Hudson County Community College”.
You can sign in more than one way. If you are an active student, then enter the school name:
HUDSON COUNTY COMMUNITY COLLEGE. Then click on **Continue**.

 National Student Clearinghouse

Myhub

[? Help](#) [Clearinghouse](#)

Sign Up

Select one of the 3 options to begin creating your account. Please note, not all institutions participate with Myhub.

Enter your institution name to see if it participates

HUDSON COUNTY COMMUNITY COLLEGE

Continue

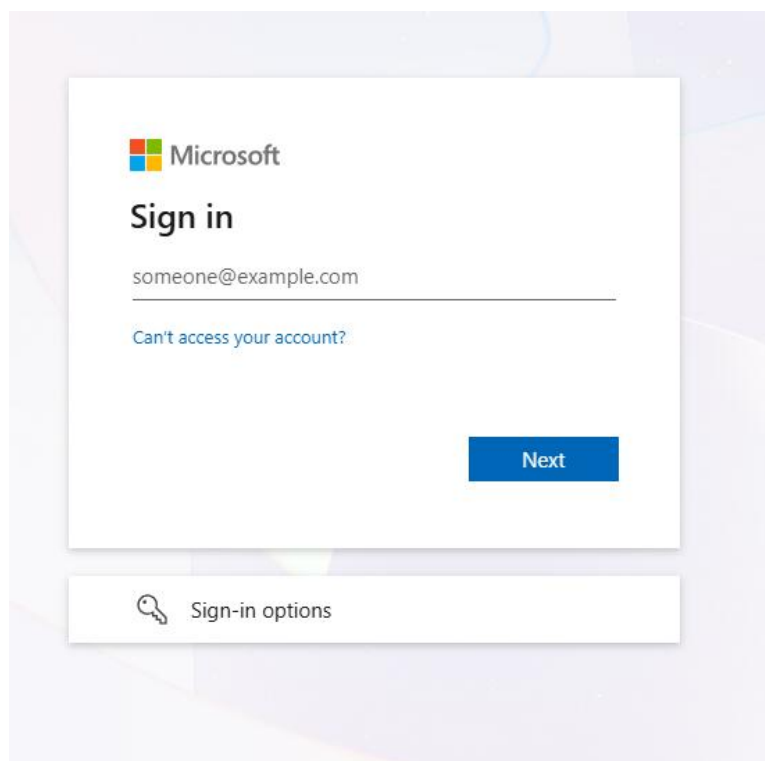
Or

Login using your LinkedIn or Google account.

 Continue with LinkedIn

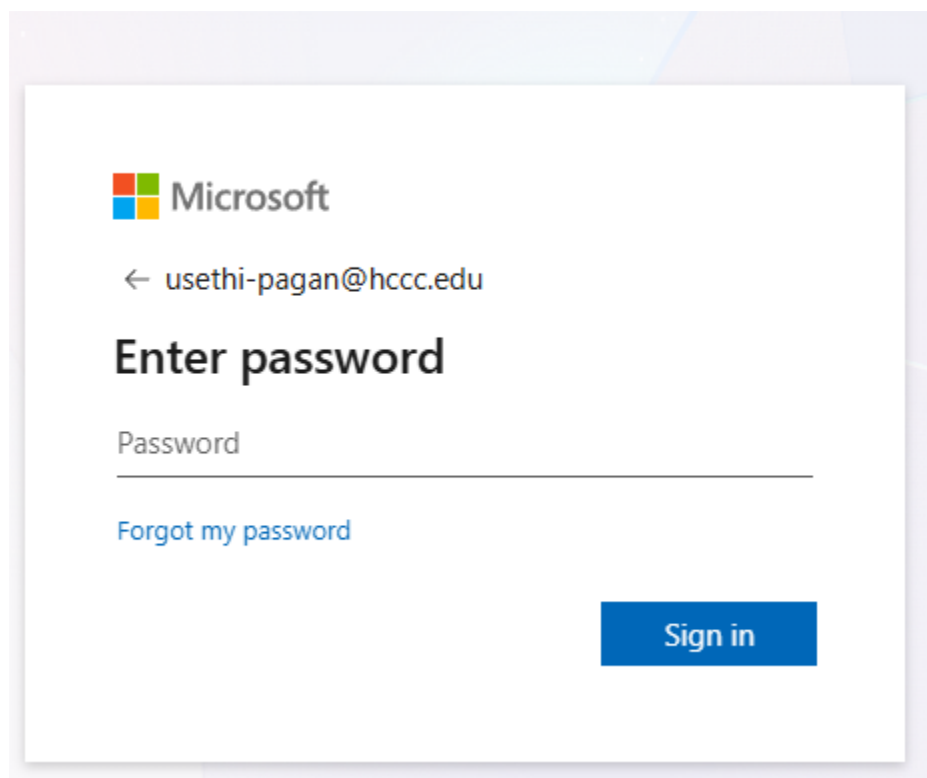
 Continue with Google

4. Then Enter Microsoft 365: HCCC email address



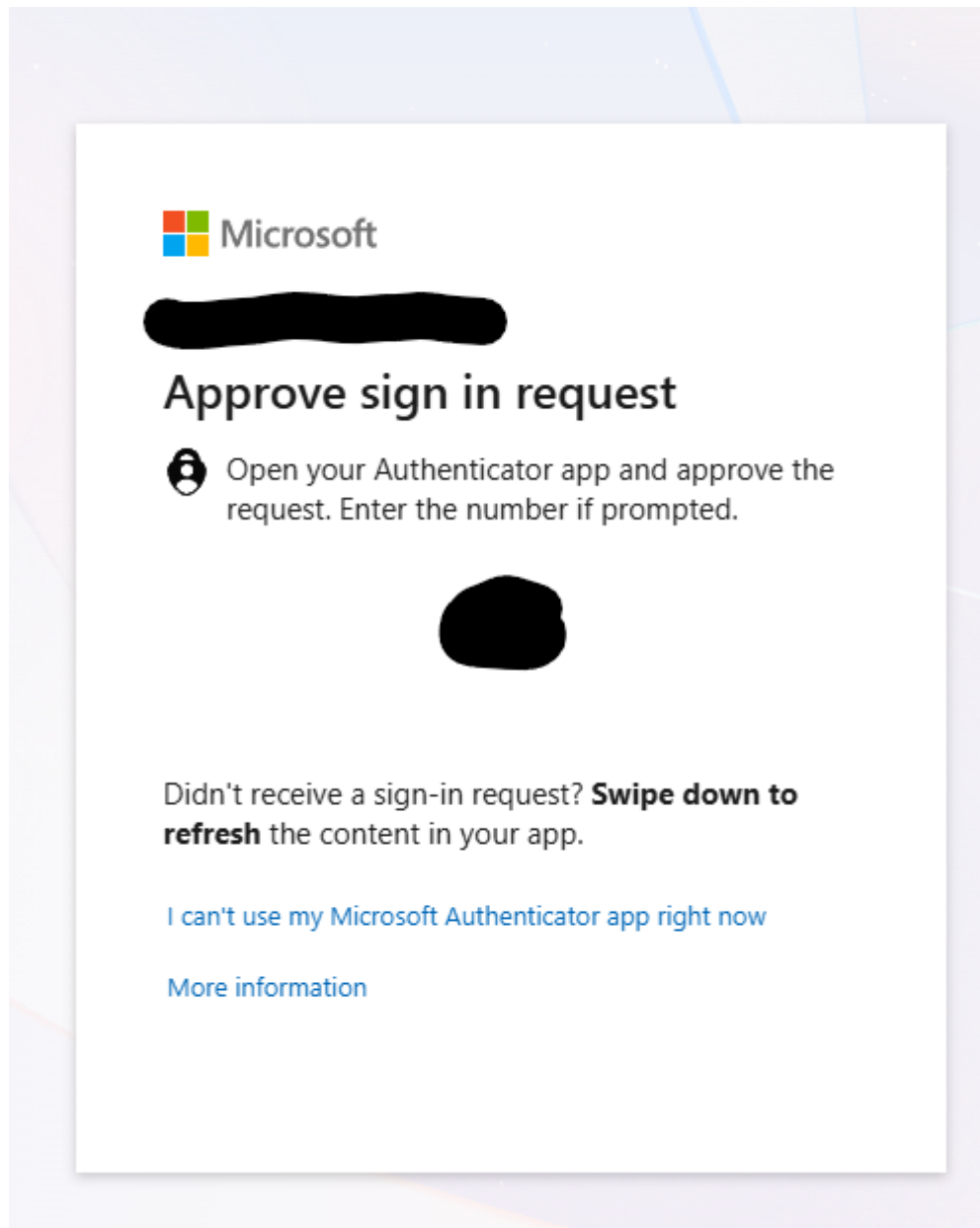
The image shows a Microsoft sign-in interface. At the top left is the Microsoft logo. Below it, the text "Sign in" is displayed. Underneath, there is a text input field containing the email address "someone@example.com". To the left of the input field is a small blue link that says "Can't access your account?". At the bottom right of the sign-in box is a blue button labeled "Next". Below the sign-in box is a separate white box with a key icon and the text "Sign-in options".

5. Enter the password:



The image shows a Microsoft "Enter password" screen. At the top left is the Microsoft logo. Below it, there is a back arrow icon followed by the email address "usethi-pagan@hccc.edu". The main heading is "Enter password". Below this is a text input field with the placeholder text "Password". To the left of the input field is a blue link that says "Forgot my password". At the bottom right is a blue button labeled "Sign in".

6. Enter the Authenticator Code:



7. Then you select the multi-factor Authentication: You will have to do MORE THAN 1.



Set up multi-factor authentication

Choose multi-factor authentication to add an additional layer of security when signing in to your National Student Clearinghouse account.

We do not recommend using Email Authentication unless Google Authenticator and SMS Authentication are unavailable to you.

**Google Authenticator**

Enter single-use code from the mobile app.

Setup

**SMS Authentication**

Enter a single-use code sent to your mobile phone.

Setup

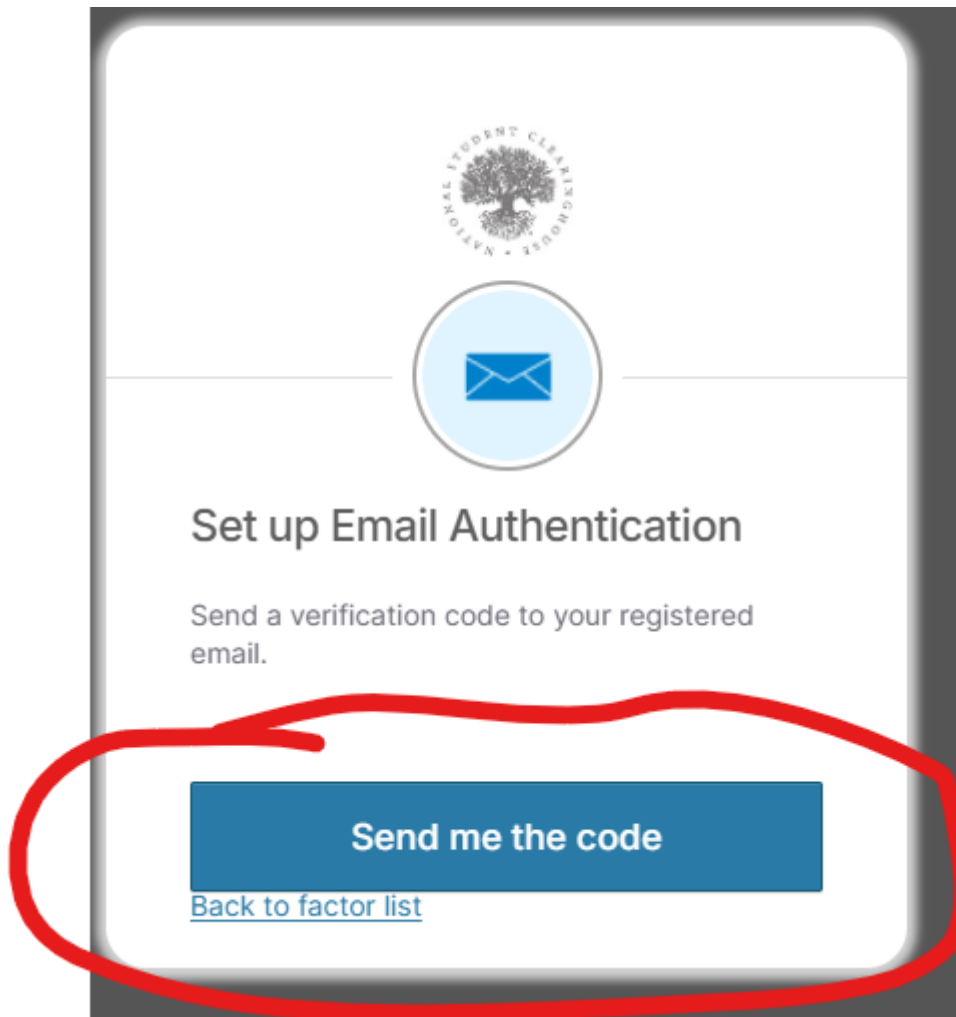
**Email Authentication**

Enter a verification code sent to your email.

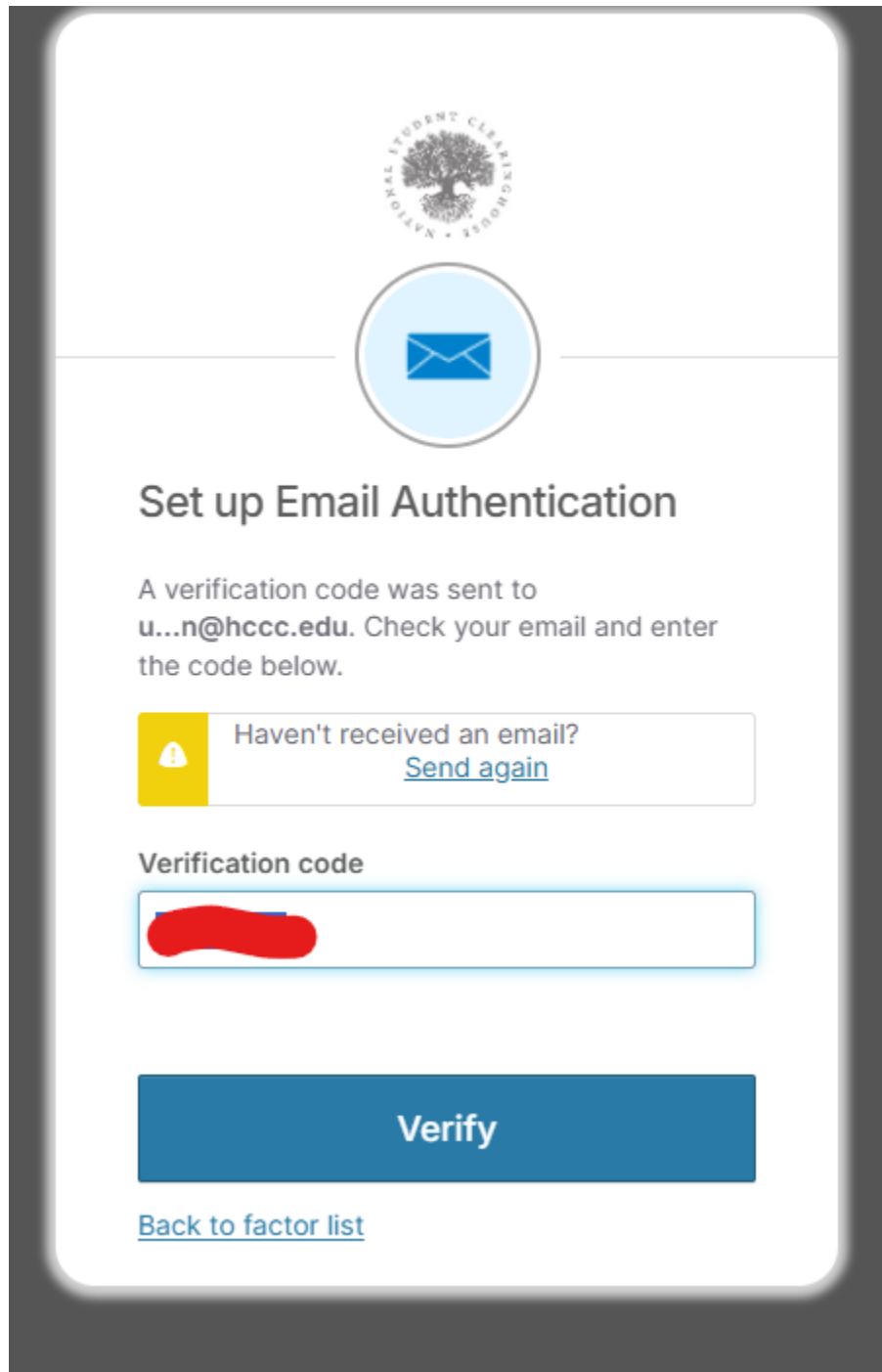
Setup

8. Next Setup Email Authentication:

Click on "Send me the code"



9. Check your email and type the Authentication code:
 - a. Then click on VERIFY.






Set up Email Authentication

A verification code was sent to **u...n@hccc.edu**. Check your email and enter the code below.

 Haven't received an email?
[Send again](#)

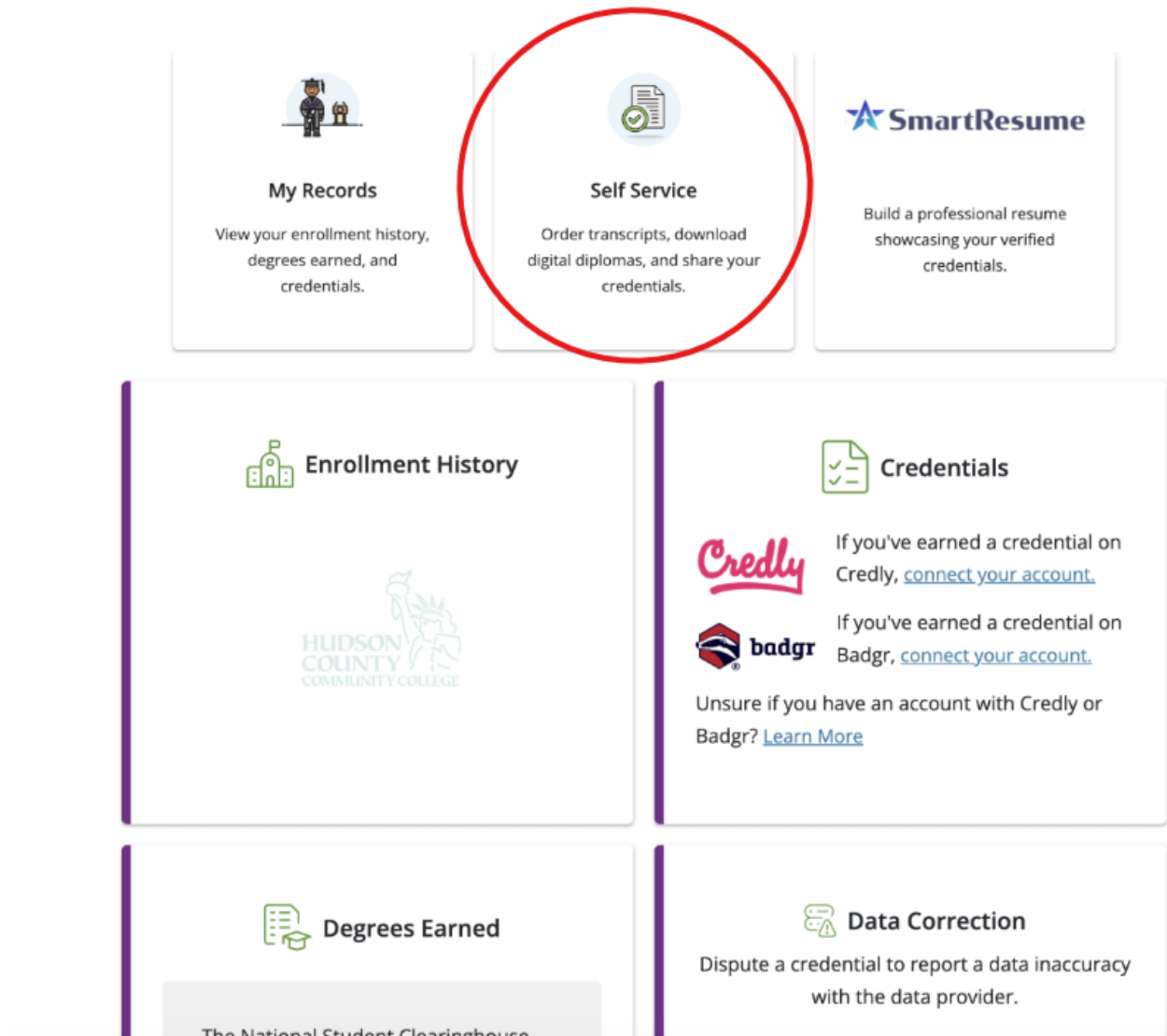
Verification code

[Back to factor list](#)

Verify

10. Then you will be able to view myHub account.

- **Click on Self-Service**



You will be able to view your records of “Enrollment History” or “Degrees Earned”.

11. Go Down to: **“Download an Enrollment Certificate”**

Select a School: **“Hudson County Community College”**

Select a certificate type: There are 3 types of certificates.

- **“All Enrollment Certificates”**- Shows your complete history as a student, including all the semesters or terms you have attended. It also shows if you are attending school full-time or part-time.
- **“Current Enrollment Certificate”**- Shows that you are currently a student in this semester or term. It also shows if you are attending school full-time or part-time. People often use it for student loans or health insurance.
- **“Advanced Registration Certificate”**- Shows that you have signed up early for a future school term that has not started yet. . It also shows if you are attending school full-time or part-time. It is ideal for securing scholarships, housing, or early insurance discounts before the class begins.

Once you have selected the type of letter you want, then click on **“DOWNLOAD CERTIFICATE”**.

Order a Transcript

Select a school from the dropdown menu to order a transcript.

[Track the status of your order](#)

Hudson County Community College

Order Transcript

Download an Enrollment Certificate

Select a school and a certificate type from the dropdown menus to download an enrollment certificate.

Select a School *
 HUDSON COUNTY COMMUNITY COLLEGE

Select a Certificate Type *
 All Enrollment Certificates


 HUDSON COUNTY COMMUNITY COLLEGE
 Certified Date : 05/26/2026 ⓘ

Download Certificate

If you are unable to log in to your account for any reason, **please contact NATIONAL STUDENT CLEARINGHOUSE. PHONE NUMBER: 703-742-4200.**