



Information Technology Services

Support Phone: (201) 360-4310

Support Email: itshelp@hccc.edu

Website: <https://www.hccc.edu/administration/its/index.html>

Twitter: @HCCC_ITS

Voicemail Setup

First-time Users

- Press the messages button.
- Enter your password (Please, check your email for the initial password) and press #.
- Listen to the automated system administrator.

Remote Access (Off-Campus)

Option 1

- Dial your office telephone number. When the voicemail system activates, press the * button and enter your ID (extension) and press #.
- Enter your password and press #.

Option 2

- Dial (201) 714-7100.
- Press 0 (zero) for unity voicemail system.
- Enter your ID (extension) and press #.
- Enter your password and press #.