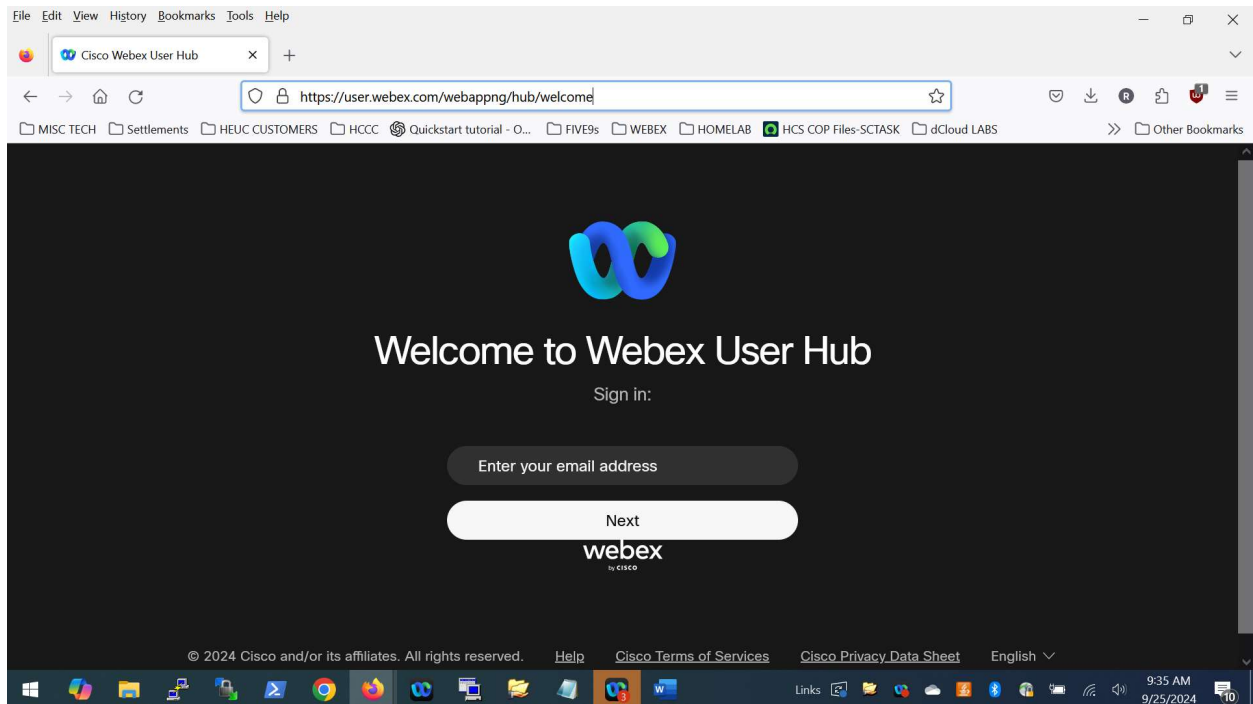


# WEBEX CALLING – USER SETTINGS AND VOICEMAIL

Cisco Webex has a User portal for setting up and managing all of your basic user settings

<https://user.webex.com/webappng/hub/welcome>



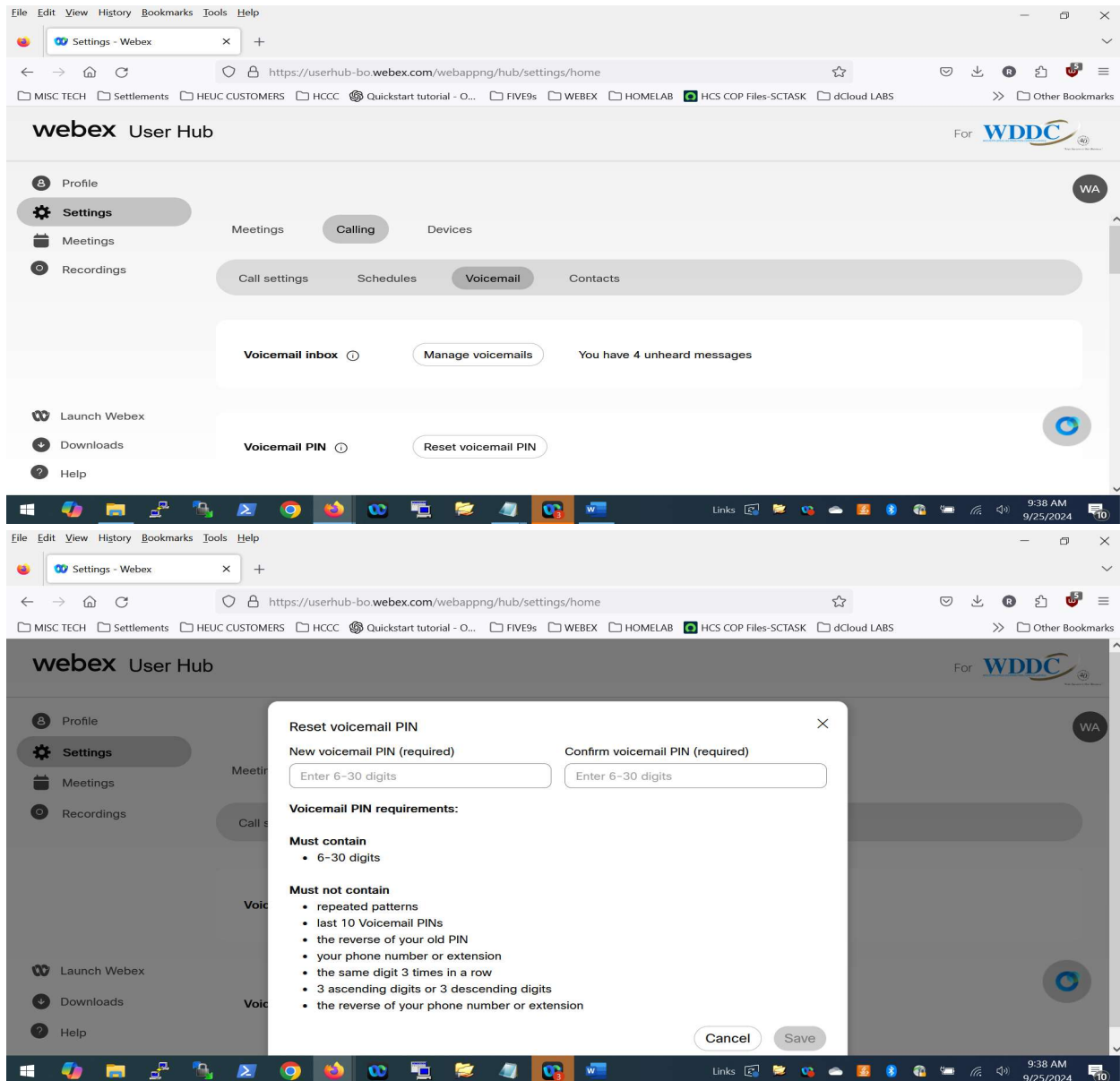
1. Log in using your corporate email or network or domain credentials as username, and your network password.

EXAMPLE:

Username: [robert.hugo@cbts.com](mailto:robert.hugo@cbts.com)

Password: <corporate password>

2. Once logged in, go to Settings / Calling / Voicemail and click on Voicemail PIN and click on Reset voicemail PIN to reset your PIN. Follow the PIN requirements to complete your PIN.



3. When your PIN is updated, you can now go to your Cisco phone and press the Voicemail key, log in with your new PIN and follow the prompts to set up your greetings, and other voicemail profile settings.

<https://help.webex.com/en-us/article/nbhhl9/Set-or-reset-your-voicemail-PIN>