# Information Technology Services

Using OneDrive to Submit Work in Canvas

1. **To access Canvas, visit hccc.edu. From the homepage, navigate to the Menu, then select Community, and click on Canvas.**
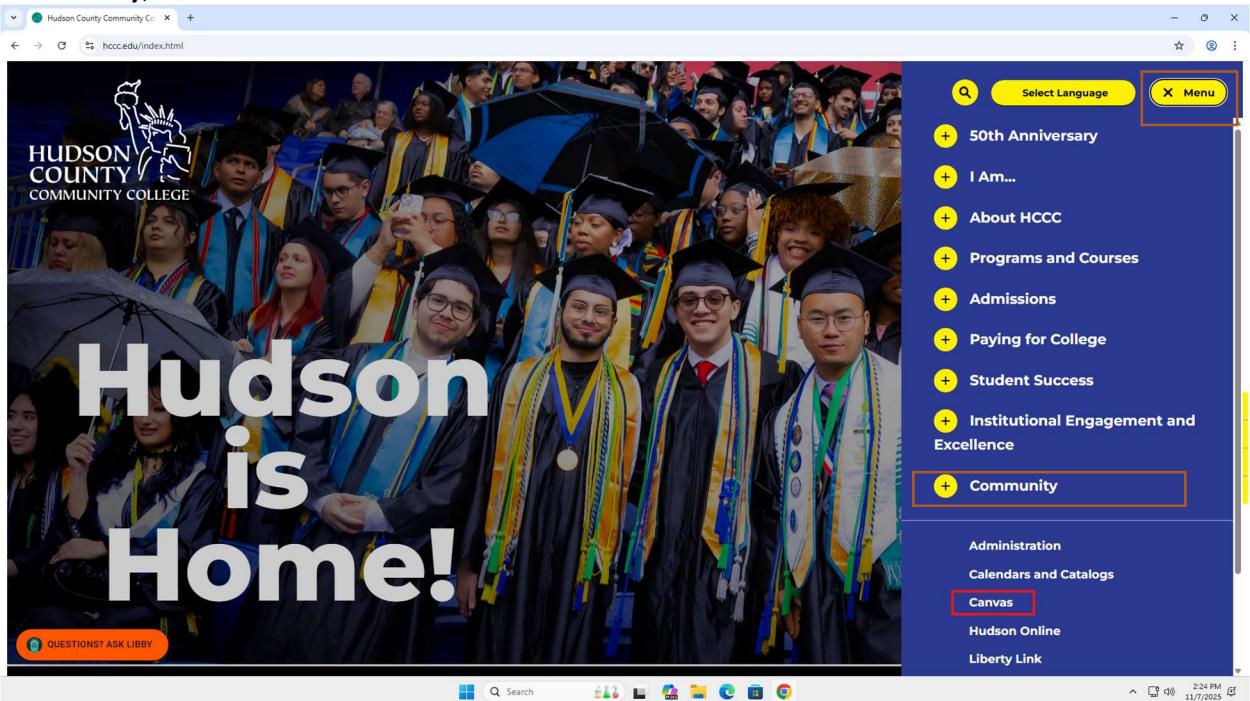
2. **Enter your HCCC credentials to log in.**
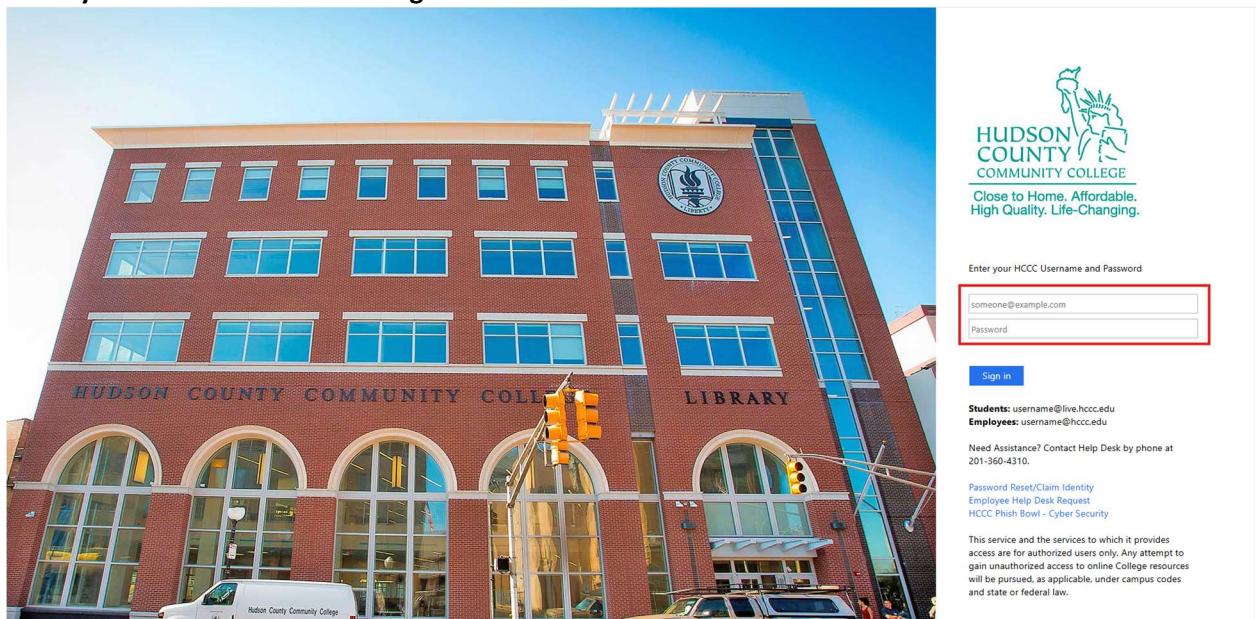
3. **Click on Assignments and select the assignment you wish to submit. Then, choose Submit Assignment → File Upload → Office 365 / OneDrive.**

4. **Log in to Office 365 with HCCC Credentials.**
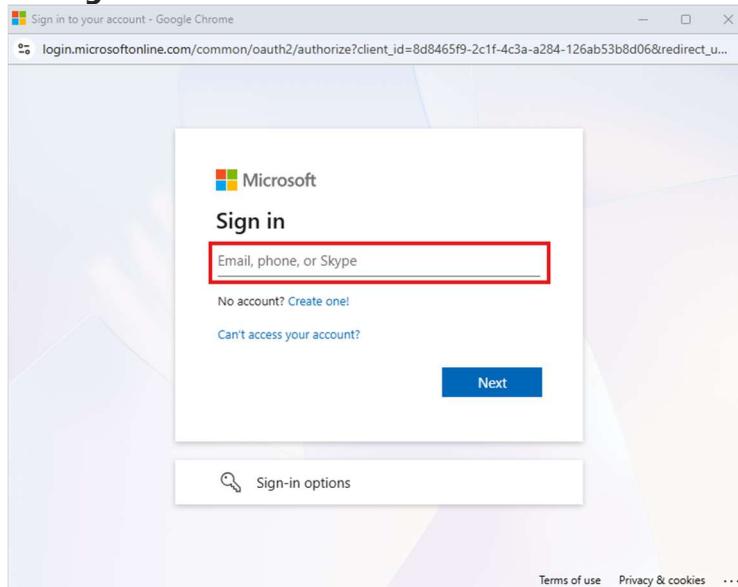
5. Select your file from OneDrive and click Submit.

Lab Report (Measurement) A⁴

Due Dec 4 by 11:59pm   Points 10   Submitting a file upload
Available until Dec 4 at 11:59pm

No additional details were added for this assignment.

File Upload   Google Drive (LTI 1.3)   Mediasite Video Assignment   Office 365
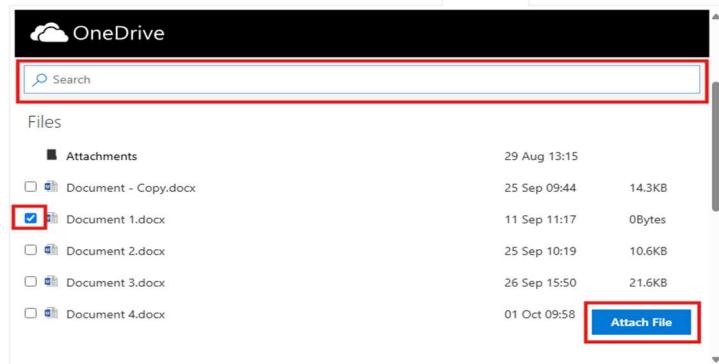
	OneDrive		
	🔍 Search		
	Files		
	◼ Attachments	29 Aug 13:15	
☐	Document - Copy.docx	25 Sep 09:44	14.3KB
☑	Document 1.docx	11 Sep 11:17	0Bytes
☐	Document 2.docx	25 Sep 10:19	10.6KB
☐	Document 3.docx	26 Sep 15:50	21.6KB
☐	Document 4.docx	01 Oct 09:58	**Attach File**

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Lab Report (Measurement) A⁴

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File Upload   Google Drive (LTI 1.3)   Mediasite Video Assignment   Office 365
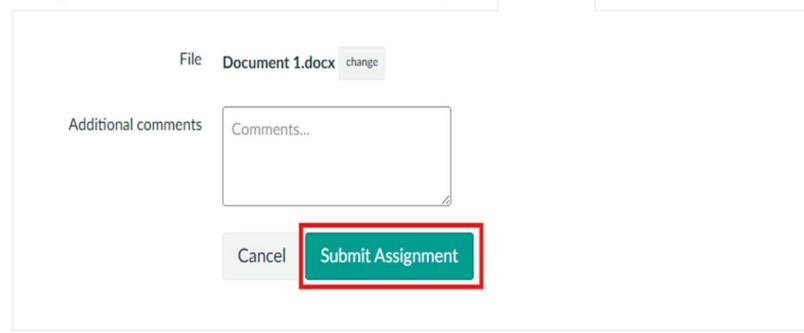
File **Document 1.docx** change

Additional comments Comments...

Cancel   **Submit Assignment**

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Tip: Save your documents directly to OneDrive so they're always backed up and easily accessible from any device.